



**VIG Re, the reinsurance company of Vienna Insurance Group**, is a dynamic company with various international operations in Continental Europe. We are looking for a new team member who will accompany our Prague team to the next step in our strategic growth.

We work hard, but we also like to have fun. Our company culture is quite exceptional for the Czech insurance market; please check out our website [www.vig-re.com](http://www.vig-re.com) for more information about us.

## **Business Processes and IT Solutions Assistant (Tester)**

### Your Tasks

- Release management of key business systems
- Testing of new features and changes, including a bug fix retest
- Managing user requirements in the ticketing system, reporting the status of their solution and escalating the problems
- Close communication with users about the status of their requests
- Performing regular activities according to documented procedures, e.g. preparation of reports
- Preparing the documentation and updating it in collaboration with business analyst

This includes support of the operation of the Business Process Management tool (BPM) and SAP, which are the Company's main business systems.

### Our Expectation

- Systematic, accurate and precise
- Reliable with proactive approach and common sense
- Communication skills in Czech and English
- Ability to work independently
- Knowledge of queries creation in MS SQL is an advantage
- Suitable for University graduates preferably in economics, mathematic or IT area

### We Offer

- Opportunity for professional development in one of the leading insurance groups in Central and Eastern Europe
- The opportunity to contribute essentially to overall company direction and development
- Attractive, performance-oriented remuneration package
- An extensive package of benefits
- Flexible working hours
- Work in an international team
- Workplace in the heart of Prague

### Contact:

VIG RE zajišťovna, a.s.  
[career@vig-re.com](mailto:career@vig-re.com)

**Send us your curriculum vitae and motivation letter in English.**

We look forward to meeting you!

You can find information about the way we process your personal data at our website at this [link](#).